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| Accent icon | Meeting Minutes |

# Call to order

A meeting of **SaltGlobal** was held at QUT P-Block level 6 on **15th March 2017, 2pm.**

# Attendees

Attendees included **Jungwoo Lee, Alisara Alcaide, Sean McGill and Tauroa Lesueur.**

# Members not in attendance

N/A

# Meeting Goal

Review and fix all user stories the team developed last week. Continue with the allocation of the MoSCoW system with each user story as well as finalise the technology grid table. Reflect on the tasks that still needs to be completed.

# Reports

The team’s completed user stories at the workshop was reviewed by Mr Bhandari and he recommended the whole thing to be cut shorter and edited. After the workshop, each members of the team met at QUT P-Block to finalise all user stories as well as come up with new ones to add. The team also discussed the “MoSCoW” system and allocated them to each user story. Each member agreed to having limiting “won’t haves” to three as this could have a negative impact on the project flow. After that the team decided the technology grid that will be used for each of the user stories in order to determine approximately how the amount of time that may need to be spent on each task. The team decided to wrap up the meeting after completing the table. The assigned task for each member is to research and decide how long the timeframe each story point is worth. Discussion will continue in the following week.

# Meeting Adjourned

4pm